

INSTRUCTIONS FOR FILLING UP THE APPLICATION

1. All particulars in this Application Form should be filled in English Block letters
2. Wherever the space is inadequate to fill the required details, furnish such details/data in a separate sheet in the same format given for the respective item/items.
3. Wherever the particulars are not applicable or not relevant to the dealer, mention **NOT APPLICABLE** against such item/items
4. Corrections and overwriting are not allowed in filling the Application Form
5. The applicant may seek the assistance/guidance of the respective Assessing / Registering Authorities of the Commercial Taxes Department in case of any doubt or difficulty in filling the Application.
6. The Application should be verified properly and duly signed and dated. The signatory of the Application should satisfy that all the particulars furnished in the application and accompanying enclosures are correct and complete in all respects.
7. The details of the all the commodities dealt by the dealer shall be furnished in item No. 5 of the Application Form in the given format.
8. The applicant is requested to retain the Xerox copy of the filled Application Form as his office copy.
9. The duly filled Application Form shall be sent to the concerned Assessing / Registering Authority along with the registration fees and the enclosures on or before **20-4-2007**.

COMMISSIONER OF COMMERCIAL TAXES